

BOARD OF COUNTY COMMISSIONER'S

AGENDA

January 9, 2012

9:00 A.M.

REGULAR MEETING

CLEVELAND COUNTY OFFICE BUILDING
201 SOUTH JONES, SUITE 200
NORMAN, OKLAHOMA 73069

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve the minutes of the Regular Meeting of January 3, 2012.
- E. Old Business:
 - 1. Accept, Award and/or Reject, County Bid #HWY-1539 – Non-Encumbered Contract for Bulk Oils, Lubricants & antifreeze for the County Commissioners. The bid term will be from January 22, 2012 through May 21, 2012.
 - 2. Accept, Award and/or Reject, County Bid #SHE-1538 – One Year (1) Non-Encumbered Contract for the purchase of Touchpad Tablets & Accessories for the Sheriff's Office. This agreement shall be in effect for one (1), year, commencing from the bid award date through and including 12 months, with the option to renew up to two (2) years on an annual basis.
 - 3. Accept, Award and/or Reject, County Bid #HD-1537 – Roof recovering located at the Cleveland County Health Department, 250 12th Avenue N.E., Norman, Oklahoma.
- G. Items of Business:
 - 1. Discussion, Consideration, and/or Action on naming the new detention center "The F. Dewayne Beggs Cleveland County Detention Center."
 - 2. Discussion, Consideration, and/or Action to approve Debbie Baker as Requesting Officer for the Cleveland County Court Clerk Account CFVJRE.

3. Discussion, Consideration, and/or Action to approve a service agreement between the Cleveland County Sheriff’s Office and Rod’s Pest Control to provide pest control treatment at the Administrative Offices in the Chase Bank Building and Operations/Field Services at 10501 Hwy 77 Slaughterville, for a 12 month period between January 3, 2012 to December 31, 2012 for the cost of \$65.00 per month, billed monthly.
4. Discussion, Consideration, and/or Action on the Agreement between the Cleveland County Board of Commissioners and Atlas Pest Control to perform quarterly treatment in the amount of \$900.00 per year from date of agreement.
5. Discussion, Consideration, and/or Action to Approve the December, 2011 Monthly report of:
 - a. Tammy Howard, Cleveland County Clerk
 - b. Jim Reynolds, Cleveland County Treasurer
 - c. Joseph Lester, Cleveland County Sheriff
 - d. Rhonda Hall, Cleveland County Court Clerk
 - e. David Tinsley, Cleveland County Assessor
6. Discussion, Consideration, and/or Action to approve the Maintenance Agreement between the Cleveland County Clerk’s Office and Sooner Copy Machines, Inc. from January 1, 2012 through June 30, 2012 for the following:
 - a. One (1) Sharp MXM620N, serial #75007156 \$.0075 per copy for B&W copies
 - b. One (1) Sharp MXM620N, serial #75007376 \$.0075 per copy for B&W copies
 - c. One (1) Sharp AR-M355N, serial #65034047 \$.0075 per copy for B&W copies
7. Discussion, Consideration, and/or Action to Approve the Maintenance Agreement between the Cleveland County Clerk’s Office and Sooner Copy Machines, Inc. from January 1, 2012 through June 30, 2012 for the following:
 - a. One (1) Sharp MX-M2600N, serial #05063997 \$.013 per copy for B&W copies
\$.062 per copy for color copies
8. Discussion, Consideration, and/or Action to Approve the Maintenance Agreement between the Cleveland County Clerk’s Office and Sooner Copy Machines, Inc. from January 1, 2012 through June 30, 2012 for the following:
 - a. One (1) Sharp MX-M2600N, serial #05069058 \$.013 per copy for B&W copies
\$.062 per copy for color copies
9. Discussion, Consideration, and/or Action to approve disposing of the following Equipment for Cleveland County District #2 that was junked:
 - a. D611-52 Lexmark Laser Printer
10. Discussion, Consideration, and/or Action for the approval of Service Agreement for the X-Ray Equipment located in the Cleveland County Courthouse at a cost of \$8,148 yearly from July 1, 2011 to June 30, 2012.

11. Discussion, Consideration, and/or Action regarding approval of billing by American Arbitration Association for upcoming mediation session with Nashert of Oklahoma LLC as required by AIA contract documents. Billing is for one-half of the deposit required for mediation session to be conducted on January 17, 2012. County’ portion is \$1400.00 and is required prior to the mediation session and to designate a representative from the Board to attend.

12. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

12-0004 – F2	12-0232 – MD2
12-2136 – CCJC2	12-1580 – MD2
12-2566 – T2A	

13. Discussion, Consideration, and/or Action to Approve the Resolution Determining Maximum Monthly Highway Expenditures:

T1A	\$ 499,906.07
T1C	\$ 3,592.19
T2A	\$3,656,664.26
T2B	\$ 23,917.90
<u>T3</u>	<u>\$1,355,597.07</u>
Total Unrestricted	\$5,539,677.49

14. Approve the following Blanket Purchase Orders submitted from the following Departments:

a. **District #1 Warehouse:**

12-3518– T2A	Don’s Mobil Lock Shop Inc.	\$ 300.00
--------------	----------------------------	-----------

b. **District #3 Warehouse:**

12-3527– T2A	Fastenal Industrial & Construction	\$ 200.00
--------------	------------------------------------	-----------

c. **Cleveland County Treasurer’s Office:**

12-3528– C2	Monroe Systems for Business	\$ 1,200.00
-------------	-----------------------------	-------------

d. **Cleveland County Sheriff’s Office:**

12-3517– CFB2	Harden Enterprses LLC	\$ 750.00
12-3521– CCJC2	American Chemical Systems, LLC	\$ 700.00
12-3524– CFBRE2	Rods Pest Control	\$ 195.00

e. **Cleveland County Health Department:**

12-3574– MD2	Hansmeyer Plumbing & Heating	\$ 3,500.00
--------------	------------------------------	-------------

11. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 11/12

a. General Fund	\$	765,366.89
b. Highway Fund		98,134.14
c. Health Fund		4,616.66
d. Sheriff Service Fee Fund		156.60
e. County Detention Transition Fund		12,829.09
f. Sheriff Federal Share Revenue Fund		4,900.00
g. Sheriff Revolving Fund		15,598.59
h. SCA2010 Grant Fund		7,916.66
i. County Clerk Preservation Fee Fund		11,236.59
j. Local Emergency Planning Fund		561.00

H. New Business:

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

I. Miscellaneous Discussion.

J. Adjourn.

Date & Time Posted: 01-06-12A08:58 RCVD

County Clerk



